

BCPS Return to Learn Plan

Helping Students Build Success Stories



Preparedness and Response Plan

**Changes to this document will take place on a regular basis as we continue to get updated information from health and state officials.*

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INTRODUCTION

Development & Implementation

In June of 2020, BCPS created a Learning Continuum Coalition composed of district and school level leaders to prioritize information gathering and development of recommendations for reopening school. Our district mission is *Helping Students Build Success Stories*. Our goal is to ensure that all students learn at high levels. We used the following principles to guide our work:

- adaptability
- accountability
- consistency
- clarity
- support

The coalition was charged with developing a specific plans to address each of the three reopening scenarios:

- Remote learning for all (Phases 1, 2, & 3)
- In-person learning with health and social distancing protocols (Phases 4 & 5)
- BC Virtual: full-time virtual learning by request

After developing a draft of the specific plan for the three reopening scenarios, the coalition used feedback from a diverse set of stakeholders. The following stakeholder perspectives were gathered to ensure a range of student, staff, and community needs were considered in developing the plan. The LCC also consulted with the Kent County Health Department on various topics.

- Teachers and Support Staff
- Members of the BCEA
- Students
- Parents

The coalition was formed to address several key areas:

- Teaching and Learning
- Professional Development
- Social/Emotional Supports and Learning
- Safety
 - Personal Protective Equipment & Hygiene
- Spacing, Movement, and Access
 - Lunch, Recess, Passing Time, Gatherings
- Screening of Staff, Students, and Guests
- Testing Protocols for Students & Staff and Responding to COVID-19 Positive Cases
- Athletics and Extracurricular Activities
- Operations

The LCC then provided the consolidated recommendations for consideration to the Board of Education.

State of Michigan Guidance

On June 30, Governor Whitmer released the MI Safe Schools: 2020-2021 Return to School Roadmap and Executive Order 2020-142. The Executive Order and Roadmap outline requirements and guidance on instructional and service delivery for the 2020-2021 school year and are aligned to the MI Safe Start Plan. The BCPS Return to Learn Plan document is intended to communicate specific components of Byron Center Public Schools' (BCPS') plans and preparations for reopening schools in August of 2020 and is presented in compliance with Executive Order 2020-142.

Governor Whitmer's Phase Guidance for Michigan Schools was accompanied by comprehensive guidance in the Return to School Roadmap. The state guidance reinforces that Michigan schools are expected to deliver forward instruction to all students in the 2020-2021 school year, while recognizing that the format for instructional delivery may shift across the year depending on which phase is assigned to Kent County.

The MI Safe Start Plan will continue to be used as the highest-level governing framework for determining if and when it is safe to resume in-person instruction. Within the MI Safe Start Plan, schools are not permitted to provide in-person instruction of any kind if their region is within Phases 1-3 of the pandemic. All schools are permitted to resume in-person instruction beginning in Phase 4 of the MI Safe Start Plan. Some regulations and mandates are removed as COVID-19 public health metrics improve in Phase 5 of the MI Safe Start Plan. All schools will remain open with some lasting safety requirements once community spread is not expected to return during Phase 6 of the MI Safe Start Plan.

Depending on the status of MI Safe Schools, there are two scenarios for school opening in fall 2020:

1. MI Safe Start Phase 4-6: Schools open for in-person learning with safety protocols
2. MI Safe Start Phases 1-3: Schools do not open for in-person learning and instruction is provided remotely

With Kent County currently in Phase 4 of the MI Safe Start Plan, BCPS is planning on reopening schools on August 31, 2020, for In-Person Hybrid Learning K-12 until September 28, 2020. On September 28, BCPS plans to return to In-Person Full Time Learning.

BCPS INSTRUCTIONAL MODELS OVERVIEW

Remote Learning Days - Phases 1-3

Remote Learning days are the result of MI being moved to Phases 1, 2, or 3 or based on a local decision to close schools as a result of an increase in COVID-19 spread.

FEATURES:

- Follows a set schedule of asynchronous and synchronous learning
- Delivered by a student's assigned BCPS teacher(s) through Schoology (7-12) or Google Classroom (K-4)

In-Person Learning Days - Phases 4-6

BCPS intends to begin the school year on August 31, 2020, in the hybrid models and transition into full in-person learning on September 28, 2020.

Grades K-6 In-Person Hybrid Learning	Grades K-6 In-Person Full Time Learning	Grades 7-12 In-Person Hybrid Learning	Grades 7-12 In-Person Full Time Learning	Grades K-12 BC Virtual
<p>In order to reduce close contact, K-6 students will be divided into an A and B group. A group will attend school on Monday and Thursday with remote learning on Wednesday. B group will attend school on Tuesday and Friday with remote learning on Wednesday.</p> <p>FEATURES:</p> <ul style="list-style-type: none"> •Staff will wear face coverings at all times •Students will wear face coverings at all times, except when eating and recess. Mask breaks provided with social distancing •Remote instruction through Schoology (6-12) and Google Classroom (K-4) 	<p>All students attend school in-person all day, every day.</p> <p>FEATURES:</p> <ul style="list-style-type: none"> •All students cohorted by class •Students will eat lunch with cohorts and socially distanced •Students cohorted on the playground •Staff will wear face coverings at all times •Students will wear face coverings at all times. Mask breaks provided with social distancing •Class organization and communication through Google Classroom (K-4) Schoology (5-6) 	<p>In order to reduce close contact, K-6 students will be divided into an A and B group. A group will attend school on Monday and Thursday with remote learning on Wednesday. B group will attend school on Tuesday and Friday with remote learning on Wednesday.</p> <p>FEATURES:</p> <ul style="list-style-type: none"> •Staff will wear face coverings at all times •Students will wear face coverings at all times, except when eating •Remote instruction through Schoology 	<p>All students, in-person, every day, all day with health and safety precautions in place.</p> <p>FEATURES:</p> <ul style="list-style-type: none"> •Staff will wear face coverings at all times •Students will wear face coverings at all times, except when eating •Course organization and communication through Schoology 	<p>A fully virtual remote learning option for families concerned about their child learning in an in-person school environment.</p> <p>FEATURES:</p> <ul style="list-style-type: none"> •Student remains enrolled in BCPS •Semester commitment for students •Parent consent and application process required •Students will be enrolled in 6 classes full time •Student supported by BCPS Staff •Curriculum aligned to MI State Standards

REMOTE LEARNING: PHASES 1-3 AND INTERMITTENT

Overview

BCPS is prepared to move all students to remote only instruction based on a State and/or local decision about closures as a result of an increase in COVID-19 spread. Remote Learning follows a set schedule of asynchronous and synchronous learning. Remote Learning is delivered by the student’s assigned BCPS teacher(s) through Google Classroom or Schoology. Daily attendance is required.

Comparison to the Continuity of Learning Plan		
Remote Learning Light Spring 2020	vs.	Rigorous Remote Learning Fall 2020
→ Participation Optional		→ Participation Required
→ Mainly Asynchronous		→ Blend of Asynchronous & Synchronous
→ Hold Harmless		→ Increased Accountability through attendance, grading, and schedule
→ High degree of flexibility		→ Set schedule & structured learning environment with some flexibility
→ Limited assessment & feedback		→ Ongoing assessment & feedback

K-4 Remote Learning Days

Social and Emotional Supports

- Provided by the classroom teacher, counselor, and support staff.

Content

- Reading, writing, and math taught daily. Science and social studies, two lessons each per week.

Daily Schedule

- Meeting times for mini lessons, individual/small group instruction and intervention. These will be posted on teachers’ Google calendars.

Assessments/Grading

- Running records, MAP, math curriculum assessments and formative assessments, teacher feedback through conferring.

Platform

- Google Classroom

Schedule

Sample Daily Schedule Monday through Friday

8:20am - 11:00am

- Students work synchronously (mini-lessons) or asynchronously (mini lessons recorded) on daily lessons.
- SS and Science lessons weekly (no video lessons required)
- Students will work in 1-on-1 and small group meetings with interventionists and teachers.
- Whole class meetings will be scheduled as necessary by the classroom teacher.

11:50am- 3:50pm

- Teachers will create small groups to meet with students via Zoom or Google Meet in the afternoon so every student is met with in the classroom.
- Small group meetings will be used to confer, re-teach, and extend daily learning.

*interventionists will set up meeting times that do not interfere with small group or 1-on-1 meetings with the classroom teacher.

5-6 Remote Learning Days

Social/Emotional Supports

- Provided by the classroom teachers, counselor, and behavior coach with lessons based in the CASEL framework.

Content

- Focus on Core Classes (ELA, Math, Science, and Social Studies) with daily recorded mini-lessons + daily conferring sessions with small groups.

Daily Schedule

- Remote learning days will focus on the four core areas (science, ss, math, and ELA) with specific core areas designated on specific days to keep things consistent (Example: Remote learning Mondays focusing on science/math and remote learning Wednesdays focusing on SS/ELA). Remote learning Fridays will focus on intervention, extension activities, and exploratory content. Content will typically be pre-recorded/assigned in a “flipped” classroom format. All assignments and due dates will be posted on teachers’ Schoology calendars.

Assessment/Grading

- Based on completion of asynchronous assignments and synchronous assessments.

Platform

- Schoology, Zoom, and Google Meet

Schedule

Sample Daily Schedule Monday through Friday

7:55 am - 11:00am

- Students work synchronously (mini-lessons) or asynchronously (mini-lessons recorded) on daily lessons in ELA, Math, Sci, and SS.
- Students will work in 1-on-1 and small group meetings with interventionists and teachers.
- Whole class meetings will be scheduled as necessary by the classroom teacher.

12:00pm - 2:55 pm

- Teachers will create small groups to meet with students via Zoom or Google Meet in the afternoon so every student is met with in the classroom.
- Small group meetings will be used to confer, re-teach, and extend daily learning.
- Students will set up meeting times with interventionists in the morning and afternoon that do not interfere with synchronous learning, small group or 1-on-1 meetings with the classroom teacher.

7-8 Remote Learning Days

Social and Emotional Supports

- Provided by the classroom teacher, counselor, and support staff.

Content

- Students will meet the requirements of each of their classes in a remote setting. Students will have 2-3 online classes per week covering two to four lessons. Students will receive feedback and grades on all activities and assignments from their teachers.

Daily Schedule

- Students will meet daily with each class with time build in for lunch, assignments, and small group instruction. These schedules will be posted on teachers' Schoology calendars. Students will need to log in to each class on the designated day above. Lessons will be live with their teacher with possible videos uploaded.

Assessments/Grading

- Assessments will be given remotely. Strategies are being implemented to help with fidelity of these assessments. Grading will not change from face to face to remote learning.

Platform

- Schoology, Zoom, and Google Meet

Schedule

Monday	Tuesday	Wednesday	Thursday	Friday
1st Hour 7:55-8:55am	1st Hour 7:55-8:55am	1st Hour 7:55am-8:25am	1st Hour 7:55-8:55am	1st Hour 7:55-8:55am
2nd Hour 9:00-10:00am	2nd Hour 9:00-10:00am	2nd Hour 8:30am-8:55am	2nd Hour 9:00-10:00am	2nd Hour 9:00-10:00am
3rd Hour 10:05-11:05am	3rd Hour 10:05-11:05am	3rd Hour 9:00am-9:25am	3rd Hour 10:05-11:05am	3rd Hour 10:05-11:05am
Lunch 11:10-11:40am	Lunch 11:10-11:40am	4th Hour 9:30am-9:55am	Lunch 11:10-11:40am	Lunch 11:10-11:40am
4th Hour 11:40-12:35pm	4th Hour 11:40-12:35pm	5th Hour 10:00am-10:25am	4th Hour 11:40-12:35pm	4th Hour 11:40-12:35pm
5th Hour 12:40-1:40pm	5th Hour 12:40-1:40pm	6th Hour 10:30am-10:55am	5th Hour 12:40-1:40pm	5th Hour 12:40-1:40pm
6th Hour 1:45-2:45pm	6th Hour 1:45-2:45pm	11:00am 12:00pmLunch/Prep	6th Hour 1:45-2:45pm	6th Hour 1:45-2:45pm
*Each course will meet live at the beginning of each hour for a minimum 20 minutes and up to 60 minutes of class. Small groups, intervention, & extensions will occur during the latter portion of each class period. (Exception for courses needing special equipment for instruction)	*Each course will meet live at the beginning of each hour for a minimum 20 minutes and up to 60 minutes of class. Small groups, intervention, & extensions will occur during the latter portion of each class period. (Exception for courses needing special equipment for instruction)	12:00pm-1:00pm FLEX TIME #1 1:00pm-2:00pm FLEX TIME #2 2:00pm-2:45pm FLEX TIME #3 *Each course will meet live in the mornings with intervention, small groups, or assessment occurring during FLEX TIME offerings in the afternoon.	*Each course will meet live at the beginning of each hour for a minimum 20 minutes and up to 60 minutes of class. Small groups, intervention, & extensions will occur during the latter portion of each class period. (Exception for courses needing special equipment for instruction)	*Each course will meet live at the beginning of each hour for a minimum 20 minutes and up to 60 minutes of class. Small groups, intervention, & extensions will occur during the latter portion of each class period. (Exception for courses needing special equipment for instruction)

9-12 Remote Learning Days

Social and Emotional Supports

- Provided by the classroom teacher, counselor, and support staff.

Content

- Students will have a full schedule of courses aligned with MI State Standards. Content will be delivered through Schoology.

Daily Schedule

- Students login to Schoology where the calendar will have all information for upcoming events. Students will follow the 6 period day. Monday, Tuesday, Thursday, Friday there will be a minimum of 2 “live” courses per week per course. AP Courses, Math Courses, and World Language may meet up to 4 times per week. Wednesday will be a FLEX day for intervention, support, and enrichment.

Assessments/Grading

- Assessments will be given remotely. Strategies are being implemented to help with fidelity of these assessments. Grading will not change from face to face to remote learning.

Platform

- Schoology, Zoom, and Google Meet

Schedule

Monday	Tuesday	Wednesday	Thursday	Friday
1st Hour 7:55-8:55am 2nd Hour 9:00-10:00am 3rd Hour 10:05-11:05am Lunch 11:10-11:40am 4th Hour 11:40-12:35pm 5th Hour 12:40-1:40pm 6th Hour 1:45-2:45pm	1st Hour 7:55-8:55am 2nd Hour 9:00-10:00am 3rd Hour 10:05-11:05am Lunch 11:10-11:40am 4th Hour 11:40-12:35pm 5th Hour 12:40-1:40pm 6th Hour 1:45-2:45pm	1st Hour 7:55am-8:25am 2nd Hour 8:30am-8:55am 3rd Hour 9:00am-9:25am 4th Hour 9:30am-9:55am 5th Hour 10:00am-10:25am 6th Hour 10:30am-10:55am 11:00am 12:00pmLunch/Prep 12:00pm-1:00pm FLEX TIME #1 1:00pm-2:00pm FLEX TIME #2 2:00pm-2:45pm FLEX TIME #3	1st Hour 7:55-8:55am 2nd Hour 9:00-10:00am 3rd Hour 10:05-11:05am Lunch 11:10-11:40am 4th Hour 11:40-12:35pm 5th Hour 12:40-1:40pm 6th Hour 1:45-2:45pm	1st Hour 7:55-8:55am 2nd Hour 9:00-10:00am 3rd Hour 10:05-11:05am Lunch 11:10-11:40am 4th Hour 11:40-12:35pm 5th Hour 12:40-1:40pm 6th Hour 1:45-2:45pm
*Each course will meet live at the beginning of each hour for a minimum 20 minutes and up to 60 minutes of class. Small groups, intervention, & extensions will occur during the latter portion of each class period. (Exception for courses needing special equipment for instruction)	*Each course will meet live at the beginning of each hour for a minimum 20 minutes and up to 60 minutes of class. Small groups, intervention, & extensions will occur during the latter portion of each class period. (Exception for courses needing special equipment for instruction)	*Each course will meet live in the mornings with intervention, small groups, or assessment occurring during FLEX TIME offerings in the afternoon.	*Each course will meet live at the beginning of each hour for a minimum 20 minutes and up to 60 minutes of class. Small groups, intervention, & extensions will occur during the latter portion of each class period. (Exception for courses needing special equipment for instruction)	*Each course will meet live at the beginning of each hour for a minimum 20 minutes and up to 60 minutes of class. Small groups, intervention, & extensions will occur during the latter portion of each class period. (Exception for courses needing special equipment for instruction)

IN-PERSON HYBRID LEARNING AND FULL TIME IN-PERSON LEARNING PHASES 4-6

In-Person Hybrid Learning Phase 4

Overview

During phase 4 BCPS will have in-person learning. All students not enrolled in BC Virtual will attend school in-person, but not at the same time. We will begin in a K-12 hybrid model and transition to all day every day in-person learning after 4 weeks if conditions allow. This will give students, parents, and staff the opportunity to acclimate to safety and procedure protocols. BCPS will return to hybrid learning when needed due to higher cases of quarantined and/or isolated students and/or staff.

Students will be clustered into two groups to allow for social distancing. Groups will be divided into Group A (A-L) & Group B (M-Z) based on the student's last name. Arrangements can be made to ensure students in the same household are placed on the same schedule, even if those students have different last names.

- **Group A (A-L):** Students will attend school in-person on Monday and Thursday with remote learning on Wednesday.
- **Group B (M-Z):** Students will attend school in-person on Tuesday and Friday with remote learning on Wednesday.

Start and end times for all schools will remain unchanged.

- Elementaries: 8:20 a.m. - 3:50 p.m.
- Nickels: 7:55 a.m. - 2:55 p.m.
- West Middle: 7:55 a.m. - 2:45 p.m.
- High School: 7:55 a.m. - 2:45 p.m.

Schedules

Secondary: 7-12	Intermediate: 5-6	Elementary: K-4
<p>Monday/Thursday Group A (A-L): Students will attend school in-person, while group B is remote learning and expected to be in class virtually.</p> <p>Tuesday/Friday Group B (M-Z): Students will attend school in-person, while group A is remote learning and expected to be in class virtually.</p> <ul style="list-style-type: none"> ● 1st Hour - 7:55 - 8:55am ● 2nd Hour - 9:00 - 10:00am ● 3rd Hour - 10:05 - 11:05am ● Lunch - 11:10 - 11:40am ● 4th Hour - 11:40 - 12:35pm ● 5th Hour - 12:40 - 1:40pm ● 6th Hour - 1:45 - 2:45pm <p>*For the students attending virtually, each course will meet live at the beginning of each hour and up to 60 minutes of class. Small groups, intervention, & extensions may occur during the later portion of each class period.</p> <p>Remote Wednesday</p> <ul style="list-style-type: none"> ● 1st Hour 7:55 - 8:25am ● 2nd Hour 8:30 - 8:55am ● 3rd Hour 9:00 - 9:25am ● 4th Hour 9:30 - 9:55am ● 5th Hour 10:00 - 10:25am ● 6th Hour 10:30 - 10:55am <p>11:00am - 12:00pm Lunch/Prep</p> <ul style="list-style-type: none"> ● 12:00-1:00pm FLEX TIME #1 ● 1:00-2:00pm: FLEX TIME #2 ● 2:00-2:45pm: FLEX TIME #3 <p>*Each course will meet live in the mornings with intervention, small groups, or assessment occurring during FLEX TIME offerings in the afternoon.</p>	<p>Monday/Thursday Group A (A-L): Students will attend school in-person, while group B is continuing asynchronous work given to them while in school.</p> <p>Tuesday/Friday Group B (M-Z): Students will attend school in-person, while group B is continuing asynchronous work given to them while in school.</p> <ul style="list-style-type: none"> ● Specific daily schedules for hybrid students will be based on the times those subjects are taught in the individual classrooms. <p>*Interventionists will meet with students in school during their FLEX times.</p> <p>Remote Wednesday 7:55am - 11:00am</p> <ul style="list-style-type: none"> ● Students work synchronously (mini-lessons) or asynchronously (mini-lessons recorded) on daily lessons in ELA, Math, Sci, and SS. ● Students will work in 1-on-1 and small group meetings with interventionists and teachers. ● Whole class meetings will be scheduled as necessary by the classroom teacher. <p>12:00pm - 2:55 pm</p> <ul style="list-style-type: none"> ● Teachers will create small groups to meet with students via Zoom or Google Meet in the afternoon so every student is met with in the classroom. ● Small group meetings will be used to confer, re-teach, and extend daily learning. ● Students will set up meeting times with interventionists in the morning and afternoon that do not interfere with synchronous learning, small group or 1-on-1 meetings with the classroom teacher. 	<p>Monday/Thursday Group A (A-L): Students will attend school in-person, while group B is continuing asynchronous work given to them while in school.</p> <p>Tuesday/Friday Group B (M-Z): Students will attend school in-person, while group B is continuing asynchronous work given to them while in school.</p> <ul style="list-style-type: none"> ● Specific daily schedules for hybrid students will be based on the times those subjects are taught in the individual classrooms. <p>*Interventionists will meet with students in school during their Super Switch times.</p> <p>Remote Wednesday 8:20am - 11:00am</p> <ul style="list-style-type: none"> ● Students work synchronously (mini-lessons) or asynchronously (mini lessons recorded) on daily lessons. ● SS and Science lessons weekly (no video lessons required) ● Students will work in 1-on-1 and small group meetings with interventionists and teachers. ● Whole class meetings will be scheduled as necessary by the classroom teacher. <p>11:50am- 3:50pm</p> <ul style="list-style-type: none"> ● Teachers will create small groups to meet with students via Zoom or Google Meet in the afternoon so every student is met with in the classroom. ● Small group meetings will be used to confer, re-teach, and extend daily learning. <p>*interventionists will set up meeting times that do not interfere with small group or 1-on-1 meetings with the classroom teacher.</p>

K-4 In-Person Hybrid Learning Days

Social and Emotional Supports

- Provided by the classroom teacher, counselor, and support staff.

Content

- In-person learning will follow a normal schedule while extended learning will be a continuation of the content covered while students are in-person.
- For students who have selected in-person instruction but are unable to attend in-person due to COVID related circumstances, content will be delivered asynchronously and/or synchronous as appropriate.

Specials

- Art, music, physical education, library and STEM will continue to be part of each child's school experience. Specials will remain consistent with the schedule we have used in the past. Students remain as a cohorted class when attending Specials.

Lunch and Food Service

- Students eat lunch with their cohort group with social distancing. Hot lunch will be available.

Recess

- Students will be assigned, on a rotating basis, to a specific area of the playground by grade level and cohort groups. Students will not wear masks while on the playground but will remain with their cohort groups.

Face Coverings

- All staff and students wear face coverings, except when eating and drinking.
- Elementary students will be provided mask breaks throughout the day as determined by the teacher and when appropriate social distancing can be maintained.

5-6 In-Person Hybrid Learning Days

Social and Emotional Supports

- Provided by the classroom teacher, counselor, and support staff.

Content

- In-person learning will follow a normal schedule while remote learning will be a continuation of the content covered while students are in-person.
- For students who have selected in-person instruction but are unable to attend in-person due to COVID related circumstances, content will be delivered asynchronously and/or synchronous as appropriate.

Specials

- Art, music, physical education, and STEM will continue to be part of each child's school experience. Specials will remain consistent with the schedule we have used in the past. Students remain as a cohorted class when attending Specials.

Lunch and Food Service

- Students eat lunch in the cafeteria with their cohort group with social distancing. Hot lunch will be available with limited options.

Recess

- Students will be assigned, on a rotating basis, to a specific area of the playground by grade level and cohort groups. Students will not wear masks while on the playground but will remain with their cohort groups.

7-8 In-Person Hybrid Learning Days

Social and Emotional Supports

- Provided by the classroom teacher, counselor, and support staff.

Content

- In-person learning will follow a conventional schedule while remote learning will be a continuation of the content covered while students are in-person. Some classes may require students to be online during scheduled classes on their remote learning days.
- For students who have selected in-person instruction but are unable to attend in-person due to COVID related circumstances, content will be delivered asynchronously and/or synchronous as appropriate.

Lunch and Food Service

- Students will eat lunch in the cafeteria and additional areas as needed with social distancing. Hot lunch will be available with limited options.

Face Coverings

- All staff and students wear face coverings, except when eating and drinking. This includes wearing face coverings in hallways and common areas and at arrival and departure.

9-12 In-Person Hybrid Learning Days

Social and Emotional Supports

- Provided by the classroom teacher, counselor, and support staff.

Content

- In-person learning will follow a normal schedule while remote learning will be a continuation of the content covered while students are in-person. Some classes may require students to be online during scheduled classes on their remote learning days.
- For students who have selected in-person instruction but are unable to attend in-person due to COVID related circumstances, content will be delivered asynchronously and/or synchronous as appropriate.

Lunch and Food Service

- Students will eat lunch in the cafeteria and additional areas as needed with social distancing. Hot lunch will be available with limited options.

Face Coverings

- All staff and students wear face coverings, except when eating and drinking. This includes wearing face coverings in hallways and common areas and at arrival, and departure.

In-Person Full Time Learning Phases 4 -6

K-4 In-Person Full Time Learning Days

Overview

- We believe full, in-person instruction is the best learning environment for our students. It is our goal to move toward having all students attending school in-person all day, every day. This full-in person model would reflect our traditional in-person model. All students attend K-4 school in-person, every day. Students are cohorted by their class and do not mix with students from other classes while indoors. This learning model most closely mirrors our traditional K-4 school experience. School start times and end time remain the same, beginning at 8:30 a.m. to 3:40 p.m for elementary. Students participate in recess, lunch, and specials, and receive pull-out or push-in support services as needed.

Content

- In-person learning will follow a conventional schedule when possible.
- For students who have selected in-person instruction but are unable to attend in-person due to COVID related circumstances, content will be delivered asynchronously and/or synchronous as appropriate.

Specials

- Art, music, physical education, and STEM will continue to be part of each child's school experience. Specials will remain consistent with the schedule we have used in the past. Students remain as a cohorted class when attending Specials.

Lunch and Food Service

- Students eat lunch in the cafeteria with their cohort group with social distancing. Hot lunch will be available with limited options.

Recess

- Students will be assigned, on a rotating basis, to a specific area of the playground by grade level and cohort groups. Students will not wear masks while on the playground but will remain with their cohort groups and be socially distanced.

Face Coverings

- All staff and students wear face coverings, except when eating and drinking. This includes wearing face coverings in hallways and common areas and at arrival, departure, and recess. Elementary students will be provided mask breaks throughout the day as determined by the teacher and when appropriate social distancing can be maintained.

5-6 In-Person Full Time Learning Days

Overview

- We believe full, in-person instruction is the best learning environment for our students. It is our goal to move toward having all students attending school in-person all day, every day. This full-in person model would reflect our traditional in-person model. All students attend 5-6 schools in-person, every day. Students are cohorted by their class and do not mix with students from other classes while indoors. This learning model most closely mirrors our traditional 5-6 school experience. School start times and end time remain the same, beginning at 7:55 a.m. to 2:55 p.m. Students participate in recess, lunch, and specials, and receive pull-out or push-in support services as needed.

Content

- In-person learning will follow a conventional schedule when possible..
- For students who have selected in-person instruction but are unable to attend in-person due to COVID related circumstances, content will be delivered asynchronously and/or synchronous as appropriate.

Exploratory (Specials)

- Art, music, physical education, and STEM will continue to be part of each child's school experience. Specials will remain consistent with the schedule we have used in the past. Students remain as a cohorted class when attending Specials.

Lunch and Food Service

- Students eat lunch in the cafeteria with their cohort group with social distancing. Hot lunch will be available with limited options.

Recess

- Students will be assigned, on a rotating basis, to a specific area of the playground by grade level and cohort groups. Students will not wear masks while on the playground but will remain with their cohort groups and be socially distanced.

Face Coverings

- All staff and students wear face coverings, except when eating and drinking. This includes wearing face coverings in hallways and common areas and at arrival, departure, and recess. Elementary students will be provided mask breaks throughout the day as determined by the teacher and when appropriate social distancing can be maintained.

7-12 In-Person Full Time Learning Days

Overview

- We believe full, in-person instruction is the best learning environment for our students. It is our goal to move toward having all students attending school in-person all day, every day starting September 28, 2020, rather than in a hybrid model. This full-in person model would reflect our traditional in-person model.

Content

- In-person learning will follow a conventional schedule when possible.
- For students who have selected in-person instruction but are unable to attend in-person due to COVID related circumstances, content will be delivered asynchronously and/or synchronous as appropriate.

Face Coverings

- Students will wear face coverings at all times. Safety Protocols would be in place across all buildings.

Spacing

- Students are spread apart as much as possible in the classrooms by the teacher set up. Many will have 2 students to a table.

Schedule

- Students will change classes as normal.

Lunch

- At lunch, students will social distance in line wearing a mask, get their food (or bring their own) with multiple locations to sit and eat to spread students out. Students would be 6 ft. apart or more at all locations.

BC VIRTUAL LEARNING MODEL PHASES 1-6

Overview

The BC Virtual Learning option is available for families who are concerned about their children returning to an in-person school environment. The following guidelines will apply to all BC Virtual students:

- **Students choosing BC Virtual Learning must commit for a half of the school year at a time.**
- Students are still eligible to participate in sports and extra-curricular activities if BCPS is offering them.
- Students must commit to BC Virtual by August 10, 2020 at 5 p.m.

K-6 BC Virtual Learning

Overview

BC Virtual students in grades K-6 will start school on August 31, 2020. Our K-6 BC Virtual curriculum will closely resemble the in-person experience a BCPS student has. There will be additional accommodations that may be necessary due to the remote nature of the instruction.

Features

- Supported by a BCPS staff member
- Students will receive BCPS curriculum similar to in-person instruction but with adaptations made to fit the remote learning environment

Sign-up Process & Deadline

To ensure the district is able to effectively staff and place students, we are requiring currently enrolled families to commit to the BC Virtual option by August 10, 2020, at 5:00 p.m. The deadline will be extended for new families who enroll in the district after August 10, 2020. After signing up, the district will acknowledge your commitment to BC Virtual and a building administrator, counselor, or teacher will reach out to you directly to plan your child's individualized BC Virtual schedule.

Information Session

BCPS will host for parents a virtual information session for instructional questions on:

- For K-6 Parents:
 - Nickels: 8/11 at 6:00 p.m.
 - Countryside: 8/11 at 7:00 p.m.
 - Brown: 8/11 at 7:00 pm.
 - Marshall: 8/11 at 7:00 p.m.

Principals will send out more information regarding the meeting and a link to attend the meeting virtually.

7-12 BC Virtual Learning

Overview

BCPS is expanding its longstanding partnership with Edgenuity to provide a fully online option to our 7-12 students. Our secondary students have previously found success utilizing Edgenuity courses when a course is not offered within our school or when an online course solves a student's scheduling conflict. Edgenuity is accredited and fully aligned with the State of MI Standards, the Common Core Standards, and the Michigan Merit Curriculum to ensure our students are on a pathway towards graduation.

Students enrolled in Edgenuity to pursue courses that fulfill BCPS's graduation requirements. Students will individually select courses that best fit their needs and interests. Students will receive grades from Edgenuity that will be placed on their BCPS transcript. Students will be working with a BCPS staff, but will primarily work asynchronously, meaning the student will independently develop a schedule to complete coursework. The BCPS staff will monitor student progress and will periodically check-in with students. Edgenuity offers a variety of classes for students to choose from.

Features

- Supported by a BCPS staff
- Platform & Curriculum: Edgenuity

Sign-up Process & Deadline

To ensure the district is able to effectively staff and place students, we are requiring currently enrolled families committing to the BC Virtual option to sign-up for this option by August 10, 2020, at 5:00 p.m. The deadline will be extended for new families who enroll in the district after August 10, 2020. After signing up, the district will acknowledge your commitment to BC Virtual and a building administrator or counselor will reach out to you directly to plan your child's individualized BC Virtual schedule.

BCPS will host for parents a virtual information session for instructional questions on:

- For 7-12 Parents:
 - West: 8/10 at 6:00 p.m.
 - High School: 8/10 at 7:00 p.m..

Principals will send our more information regarding the meeting and a link to attend the meeting virtually.

SAFETY PROTOCOLS

Overview of Protocols

	Phases 1-3 Remote Learning	Phases 4 and 5 In-Person/Virtual Learning	Phase 6 In-Person/Virtual Learning
Instruction	<ul style="list-style-type: none"> • All BCPS buildings are closed and all learning is conducted remotely • BC Virtual Learning: Full virtual learning by request 	<ul style="list-style-type: none"> • In-person learning at all levels with health and safety protocols • BC Virtual Learning: Full virtual learning by request 	<ul style="list-style-type: none"> • Conventional In-person learning • BC Virtual Learning: Full virtual learning by request

Physical Environment	<ul style="list-style-type: none"> • Not Applicable 	<ul style="list-style-type: none"> • Social distancing when possible 	<ul style="list-style-type: none"> • Conventional
Student Cohorting	<ul style="list-style-type: none"> • Not Applicable 	<ul style="list-style-type: none"> • By classroom K-6 	<ul style="list-style-type: none"> • Conventional
PPE, Handwashing, & Ventilation	<ul style="list-style-type: none"> • Not Applicable 	<ul style="list-style-type: none"> • Masks for staff and students K-12 everywhere, except when eating, recess, and mask breaks • Handwashing and/or hand sanitizing throughout the school day • Increased air circulation 	<ul style="list-style-type: none"> • Conventional
Cleaning & Disinfecting	<ul style="list-style-type: none"> • Conventional cleaning 	<ul style="list-style-type: none"> • Frequently touched surfaces every 4 hours • Desks after every class period • Conventional cleaning for playgrounds 	<ul style="list-style-type: none"> • Conventional cleaning
Symptom Screening	<ul style="list-style-type: none"> • Not Applicable 	<ul style="list-style-type: none"> • Self-screening for staff and students prior to attending school (each day) • Temperature checks for each student when entering the building • Report to school/supervisor symptoms and/or positive test result for a student, staff member, or for an individual with whom the individual lives 	<ul style="list-style-type: none"> • None
Food Service & Distribution	<ul style="list-style-type: none"> • Available for families on a pre order and parent pick up system. School meals are charged to the student in accordance to their school meal financial status 	<ul style="list-style-type: none"> • Eat in cafeteria and additional spaces as needed • Pre-made sack or hot lunch 	<ul style="list-style-type: none"> • Conventional

Athletics & Extra-curriculars	<ul style="list-style-type: none"> • Not Applicable 	<ul style="list-style-type: none"> • Masks required on buses • Large scale outdoor spectator events limited to 100 people and six-feet • Large scale indoor events suspended • Fitness centers/weight rooms closed 	<ul style="list-style-type: none"> • Conventional
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For more details on safety protocols, please click on the following document:
[BCPS MI Safe Schools Safety Protocols](#)

SPECIAL POPULATIONS

All learners will continue to require flexible and responsive support for their academic, behavioral, and wellness needs. BCPS has committed significant resources to support ongoing intervention services across 2020-2021. Classroom teachers and support staff will implement a multi-tiered system of supports (MTSS) reaching across synchronous and asynchronous instruction, in-school and online. Academic supports will provide focus and review of essential standards through whole-group and small-group instruction (Tier 1) and individual student intervention (Tiers 2 and 3). Schools will leverage resources and tools for systematic data collection, ongoing progress monitoring, and timely intervention. Support staff and resource teachers, including school counselors, psychologists, and social workers, will work flexibly across the school to address student needs.

Students with disabilities, Students with Section 504 Accommodations, and English Learners will be given special consideration to ensure appropriate instruction while complying with federal and state requirements.

English Language Learners (ELL)

English for Speakers of Other Languages (ESOL) services for English learners will include a defined minimum time allocation for English language development (ELD) instruction within the student's schedule, with opportunities for extended instructional time provided to recently arrived ELs, students with limited or interrupted formal education (SLIFE), and ELs identified for interventions.

Students with Disabilities

Special Education services for students with disabilities will include synchronous and asynchronous instruction and explicit expectations for greater consistency. Instructional delivery will be designed to ensure the least restrictive environment (LRE) as required by their Individualized Education Plan (IEP). Students will continue to receive access to instructional

materials for use at home to allow them to make progress on their goals and objectives. When necessary, virtual meetings will be used to convene Special Education procedural meetings, such as evaluations, reevaluations, and IEPs, etc.

Students with Section 504 Accommodations

In synchronous and asynchronous learning settings, students eligible for Section 504 plans will continue receiving their accommodations and other supports needed. Students will continue to receive access to instructional materials for use at home. When necessary, virtual meetings will be utilized to convene Section 504 procedural meetings such as reevaluation, eligibility, review, etc. The school will continue to support students with specific medical/health plans.

SUPPORT SERVICES

Social Emotional Health and Wellness

Byron Center Public Schools is preparing for the unprecedented need for students to be supported socially, emotionally, and physically in the coming months. We are preparing staff to provide that support while assessing progress on the overall well-being of all students connected to the school. BCPS will utilize and develop the tools needed to properly identify, assist, and monitor students in need of academic, cognitive, social-emotional, and physical support.

SEL Critical Practices for Reopening



Take time to cultivate and deepen relationships, build partnerships, and plan for SEL.

Prioritize relationships that haven't been established, engage in two-way communication, and build coalitions to effectively plan for supportive and equitable learning environments that promote social, emotional, and academic learning for all students.



Design opportunities where adults can connect, heal, and build their capacity to support students.

Help adults feel connected, empowered, supported, and valued by cultivating collective self-care and well-being, providing ongoing professional learning, and creating space for adults to process and learn from their experiences.



Create safe, supportive, and equitable learning environments that promote all students' social and emotional development.

Ensure all students feel a sense of belonging; have consistent opportunities to learn about, reflect on, and practice SEL; examine the impact of the pandemic and systemic racism on their lives and communities; and access needed support through school or community partners.



Use data as an opportunity to share power, deepen relationships, and continuously improve support for students, families, and staff.

Partner with students, families, staff and community partners to learn about students' and adults' ongoing needs and strengths, and continuously improve SEL and transition efforts.

The Collaborative for Academic and Social-Emotional Learning (CASEL) has identified four critical practices for reopening schools. Byron Center Public Schools is committed to using these practices as a guide to build a support network for students, staff, and our community of parents.

Embedded in the critical practices for reopening schools, BCPS is committed to offering:

Professional Development

- K-12 Trauma-Informed Schools
- Re-establishing connections, trust, and community within classroom and school environments

Development and Support of Social and Emotional Competencies

- Focus on CASEL's 5 Core Competencies
 - Self-Awareness
 - Self-Management
 - Social Awareness
 - Relationship Skills
 - Responsible Decision Making

- Using Best Bulldog Behavior (K-4), REACH (5-6), RISE (7-8), BC PRIDE (9-12) as basis to support anxiety and stress reduction, a deeper understanding of diversity and equity, and the need to establish trust, resilience, and community within our schools.

Student Support Team Process

- Forming District SEL Guiding Coalition to work in partnership with the District Crisis Team including principals, counselors, social workers, school psychologists, building behavior coaches.
- Developing screening tool to help with identification of student and staff SEL needs
- Developing flow chart for needs assessment and appropriate resource deployment

Nutrition Services

General Overview

Byron Center Public Schools Nutrition Services, under the Return to Learning Plan, has prepared the below steps and information designed to ensure compliance and adherence to all required safety protocols under the MI Safe Start Phase and MI Safe Return to School Roadmap.

As school lunch is the least structured and most social part of a child's school day, it is also the most challenging time to ensure essential safety protocols are consistently followed. It is recognized that the plans below will greatly diminish the social experience students need as part of their regular routines. Concerted efforts will be made at all levels to offset the loss of lunch social time to the greatest degree possible. These efforts will likely come together as teachers and students collaborate within their lunch cohorts.

If Virtual Learning is chosen for the student, school meals will be available using a weekly pre order and parental pick system. The school meals will be offered to all Virtual Learning students and if ordered, the meals will be charged in accordance to the student's school financial meal status.

Overview: Phases 1-3

- If the state is in Phases 1-3 of the MI Safe Start plan, the district will be closed and learning will be done remotely. Student meals will be available, and will be charged in accordance to the student's school financial meal status. Young 5's through 12th grade pre-packaged 10 meal sacks (consisting of 5 breakfast and 5 lunches) will be available using a weekly pre order system. The pre ordered meal sacks will be available for families to pick-up weekly at the Byron Center High School bus loop. Families with transportation needs may request meal delivery and efforts will be made to accommodate. Students with special dietary restrictions will also have every effort be accommodated. Parents or other family members can pick up the family's student(s) meal sacks.

Overview: Phase 4

- If the state is in Phase 4 of the MI Safe Start plan, the district has 2 options for learning. Option 1 is 100% In-Person Learning. All students return to school with enhanced cleaning, distancing, cohorting, and safety measures. Masks will be worn by all K-12 students during

meal pick up and social distancing will be enforced. Student IDs will be imperative for student meal charging and to keep the lines moving as efficiently as possible. All students will have the option for breakfast and lunch prepared by the Byron Center Nutrition Services. Breakfast will be available every morning in a Grab-n-Go packaging, and the student will be charged for breakfast in accordance to their school meal financial status.

- Young 5 through 8th grade students will be able to consume breakfast in the school's cafeteria, practicing proper hand washing/sanitizing and social distancing. High school students will have Grab-n-Go packaged breakfast available daily and the students will be charged for breakfast in accordance to their school meal financial status. High school students will practice proper hand washing/sanitizing and social distancing to pick up their breakfast and then are to consume the meal in their 1st hour classroom.
- School lunch will be available for students Young 5-6th grade using a daily morning classroom order document. The students will come to the cafeteria to pick up and consume their school ordered lunch. Masks will be worn by all students along with social distancing during school lunch pick up. Proper hand washing/sanitizing will be strongly recommended.
- School lunches will be available for students for 7-8 grade students for pick up and consuming in the cafeteria. Tables will be marked for proper social distancing, and students will be released by table to pick up their school lunch. Students will be divided into 3 lunch periods. Students will wear masks along with social distancing during school lunch pick up. Students wanting school lunches will be charged for their meal in accordance to their school meal financial status. Proper hand washing/sanitizing will be strongly recommended.
- School lunches will be available for students 9-12 grade students at the high school kiosk and cafeteria in Grab-n-Go style. Students wanting school lunches will be charged for their meal in accordance to their school meal financial status. Students will be divided into 3 lunch periods. Students will wear masks along with social distancing during school lunch pick up. Proper hand washing/sanitizing will be strongly recommended. The cafeteria along with other areas of the high school will be available for students to eat their lunch while practicing social distancing.
- All food service workers will wear masks and gloves when preparing, handling, and packaging food items. During meal service, food service workers will wear masks, gloves, and interact with students behind a plexiglass barrier. Food service staff will practice hand washing and all other food service guidance according to the CDC and Kent County Health Department. Signage will be posted in all kitchens and by every hand washing sink to ensure proper handwashing.
- The use of Send Money to School, BCPS' Nutrition Services on line student school meal account access service is highly recommended for depositing funds in your student's school meal account. Nutrition Services will not have changed at any of the registers. If you would like to send a check or make a deposit of cash into your student's account, please be aware there will be no change issued. The entire amount will be posted to your student's school meal account.

Overview: Phases 5

- If the state is in Phase 5 of the MI Safe Start plan all students return to school with enhanced cleaning, distancing, cohorting, and safety measures. Masks will be worn by all K-12 students during meal pick up and social distancing is recommended. Student IDs will be imperative for student meal charging and to keep the lines moving as efficiently as possible.
- All students will have the option for breakfast and lunch prepared by the Byron Center Nutrition Services. Breakfast will be available every morning in a Grab-n-Go packaging, and the student will be charged for breakfast in accordance to their school meal financial status. Young 5 through 8th grade students will be able to consume breakfast in the school's cafeteria, practicing proper hand washing/sanitizing and social distancing. High school students will have Grab-n-Go packaged breakfast available daily and the students will be charged for breakfast in accordance to their school meal financial status. High school students will practice proper hand washing/sanitizing and social distancing to pick up their breakfast and then are to consume the meal in their 1st hour classroom.
- School lunch will be available for students Young 5-6th grade using a daily morning classroom order document. The students will come to the cafeteria to pick up and consume their school ordered lunch. Masks will be worn by all students along with social distancing during school lunch pick up. Proper hand washing/sanitizing will be strongly recommended.
- School lunches will be available for students for 7-8 grade students for pick up and consuming in the cafeteria. Tables will be marked for proper social distancing, and students will be released by table to pick up their school lunch. Students will be divided into 3 lunch periods. Students will wear masks along with social distancing during school lunch pick up. Students wanting school lunches will be charged for their meal in accordance to their school meal financial status. Proper hand washing/sanitizing will be strongly recommended.
- School lunches will be available for students 9-12 grade students at the high school kiosk and cafeteria in Grab-n-Go style. Students wanting school lunches will be charged for their meal in accordance to their school meal financial status. Students will be divided into 3 lunch periods. Students will wear masks along with social distancing during school lunch pick up. Proper hand washing/sanitizing will be strongly recommended. The cafeteria along with other areas of the high school will be available for students to eat their lunch while practicing social distancing.

- All food service workers will wear masks and gloves when preparing, handling, and packaging food items. During meal service, food service workers will wear masks, gloves, and interact with students behind a plexiglass barrier. Food service staff will practice hand washing and all other food service guidance according to the CDC and Kent County Health Department. Signage will be posted in all kitchens and by every hand washing sink to ensure proper handwashing.
- The use of Send Money to School, BCPS' Nutrition Services online student school meal account access service, is highly recommended for depositing funds in your student's school meal account. Nutrition Services will not have changed at any of the registers. If you would like to send a check or make a deposit of cash into your student's account, please be aware there will be no change issued. The entire amount will be posted to your student's school meal account.

Busing and Student Transportation

BCPS Transportation has been working hard to ensure that our transportation service complies with all aspects of Michigan's Return to School Roadmap. We are committed to the health and safety of our students we transport and staff.

- Hand sanitizer, meeting State of Michigan and Federal requirements, will be supplied and available on board each vehicle. The use of hand sanitizer by employees and passengers is required upon entering the vehicle.
- All passengers on board the vehicle, including any district staff and all students in grades DK-12, must wear facial coverings on the vehicle if medically feasible or as otherwise directed by district policy.
- All bus drivers, if medically feasible, must wear facial coverings while on the vehicle.
- Daily cleaning and disinfecting of each bus before and after each route and/or in between routes if applicable.
 - Comprehensive cleaning of all frequently touched surfaces.
 - Deep cleaning and disinfecting will be performed based on a confirmed case of COVID-19.
 - Additionally disinfecting to include all infrequently touched surfaces.
- Anyone exhibiting symptoms of COVID-19 is not permitted on the school bus. Parents/guardians are required to monitor the health of their student(s) and take steps to ensure their student(s) and others are protected from COVID-19.
- Parents/guardians are encouraged to educate their children about physical distancing. Students should be taught how to distance themselves as much as possible at the bus stop and onboard the vehicle. Students are also encouraged to sit with siblings, relatives, or another student whom they interact with regularly in their classroom or cohort.

TECHNOLOGY & CONNECTIVITY

Devices

Byron Center Public Schools believes that technology is an important tool that can assist our teachers in the education of our students. The Return to Learn Plan put out by the State of Michigan relies heavily on the use of technology. The district is positioned very well as we look at all the different phases of the Return to Learn Plan. Being a One-to-One district, Byron Center Public Schools have the devices that are needed for both the students and staff to be successful regardless of what phase the district is in.

Resources

Byron Center Public Schools passed Bonds in 2017 and 2020 that allowed the district to purchase student devices in volume to support one-to-one technology in the buildings. The district made a strategic decision to purchase 1,535 devices in early March to ensure the arrival of those devices before the 2020-2021 school year. The decision paid off because as many suppliers will not be able to fill their orders until Mid-November or early December. The district currently has enough devices to continue our one-to-one program for the 2020-2021 school year.

Phase Specific Details by Grade Level

Elementary Schools K-4 Device Needs Phase 1-6

- In the past Byron Center Elementary students participated in a one-to-one program where the devices are kept in the classroom and do not go home with the students at the end of the day. The different phases in the Return to Learn Plan have made the district revisit the one-to-one program for the 2020-2021 school year, and all students will be issued a device to take back and forth to school with. All devices that are issued to students will be logged in our student management system as well as our device management system so both teachers and technology support know which student a device is assigned to.

Secondary Student Grades 5-12 Device Needs Phase 1-6

- Byron Center Secondary students currently are participating in a one-to-one program where the devices are checked out to students to go home at night. The district made a strategic decision to add both 5th and 6th grade to this program in the event that the district goes into Phase 1-3 of the Return to Learn Plan. This decision was made to reduce the time it takes to get devices into the student's hands if learning was to go online or a hybrid model. The student devices will be tracked with the district device management software.

Byron Center Virtual Learning

- Byron Center Public Schools is a one-to-one district and will continue that model for students who choose to be online for the 2020-2021 school year. Each student will be issued a device that will be tracked in the district device management system.
- In the event that a device stops working the student will be able to bring it to the repair shop and a different device will be issued to them while that device is being repaired.

Device Maintenance

- The district believes that keeping the device up and operational for the students and staff is an important step in having an One-to-One program. In the event that a device stops working correctly we ask the students take the appropriate measure to get the device repaired and/or swapped out.
 - Phase 1-3 - In the event that the district is in Phase 1-3 and students are not coming to school all devices will be repaired centrally at the District repair facility located at 8542 Byron Center Ave

SW, Byron Center MI 49315. The repair facility will be opened for drop-offs during the hours of 9:00am - 4:00pm Monday-Friday.

- Phase 4-6 - In the event that the district is in Phase 4-6 and students are back in school the students will take their devices to the repair location at each building. Each Building will have a unique location where the device is to be dropped off for repair and a loaner device will be issued at that time.

Insurance

- Byron Center Public School has an insurance plan setup for parents who wish for the devices to go home during the school year. The insurance is mandatory if the device is to go home after school hours.

Insurance Cost

- MacBook Air Insurance
 - Full Cost \$75
 - Reduced Lunch \$40
 - Free Lunch \$25
- Chromebook Insurance
 - Full Cost \$40
 - Reduced Lunch \$25
 - Free Lunch \$15

Insurance Deductibles

- MacBook Air
 - First Repair Free
 - Second Repair \$60
 - Third Repair \$120
- Chromebook
 - First Repair Free
 - Second Repair \$30
 - Third Repair \$60

Family Device Circumstances

- Byron Center Public Schools currently have enough devices to issue them to each student in the event that education moves online or is in a hybrid model. Each family has the option to check out the device their student is using, or to use a family computer instead. In the event a family wishes to change the selection they can email bcotech@bcpsk12.net to change their needs.

Internet Connectivity

- In both Hybrid and Virtual/On-Line learning environments it is important that the student has a reliable internet connection. Byron Center Public Schools surveyed district families and found that 95% of the student population has a reliable internet connection. The district is committed to helping students who do not have a reliable internet. The district has set up Parking Lot WiFi locations throughout the district to help these families. The district will consult with families to help them find a reliable internet connection. If families are in need of support they can email bcotech@bcpsk12.net to obtain support for district owned devices.

ATHLETICS

Athletics at Byron Center High School and Middle School will be held in compliance with all guidelines published by the MHSAA and NFHS, as periodically updated and/or revised.

- Completion of the MHSAA health screening questions confirming health and symptom-free status will be required by all coaches, staff, game workers and student-athletes prior to any event (i.e., practice or competition). This may be completed in paper or digital form. (Phase 4 and 5)
- All participants in Byron Center Athletics will use proper hand hygiene techniques before and after every practice, event or gathering. Hand sanitizer lotion will be available at all athletic and practice locations. (Phase 4 and 5)
- All coaches will be provided with sanitizing wipes to clean/disinfect equipment before and after use. Large-sized equipment items will be cleaned each day with sanitizing spray by the custodial staff. (Phase 4 and 5)
- Each participant in athletic activities, including coaches and student-athletes, must bring their own marked water bottle for individual use. Water jugs, school Gatorade water bottles, and water hydration/team drinking stations will not be allowed. (Phase 4 and 5)
- All efforts will be made to enforce social distancing during team activities, including the elimination of handshakes, fist bumps, high-fives and other similar contacts. Team huddles will have social distancing and/or participants will wear a face mask. (Phase 4 and 5)
- When school transportation (buses/vans) are used to transport teams to events, all riders must wear mask or facial covering and the buses have been cleaned/disinfected before and after use. (Phase 4)
- Spectator attendance at athletic events will be allowed in accordance with MHSAA, NFHS and State of Michigan guidelines, as periodically updated and/or revised. Protocols will be put in place for entry and exit points to reduce crowding as well as requiring spectators to wear a mask or facial covering and maintain 6-foot social distancing between non-household spectators.

• Clubs & Extra-Curricular Activities

Clubs extracurricular activities support the goal of providing a well-rounded educational experience for students. Clubs and extracurricular may operate in compliance with the BCPS Return to Learning Plan, executive orders, and the MI Safe Return to School Roadmap.

Band, Choir, and Physical Education

These courses present unique considerations given the nature of the activity and larger class sizes. The courses will meet with social distancing to the extent possible and within the guidelines of the MI Safe Return to School Roadmap. When indoors students and staff are required to wear face coverings. When possible courses will be held in larger venues in order to support increased social distancing.

Gathering Size Limitations

While in Phase 4 of the MI Safe Start Plan, the Return to School Roadmap suspends large scale indoor gatherings and large scale outdoor gatherings to 100 people. Small scale indoor activities and all outdoor events require face coverings and social distancing for spectators.

Meetings, Events, & Gatherings at District Facilities

PTO, Booster, and other meetings and events typically hosted in our school building are suspended. We encourage those groups to meet virtually to the extent possible until we are in Phases 5 or 6.

Events and rentals in our indoor performance venue (Van Singel FAC) will be reviewed and scheduled in accordance with outstanding Executive Orders and capacity limitations outlined therein.

Before and After School Childcare at Room to Bloom

Before and after school care is provided as long as our K-4 students are attending school in person. Before and after school care will begin on Monday, August 31, 2020. Enrolled families should prepare to have alternate childcare plans made should we move to virtual learning. Those that have indicated they are essential workers on the enrollment contract will have care available to them should we move to virtual learning.

Preparedness Plan Assurances

Governor Whitmer's Executive Order 2020-142 provides a structure to support all schools in Michigan as they plan for a return of pre-K-12 education in the fall. Under the order, school districts must adopt a COVID-19 Preparedness and Response Plan laying out how they will cope with the disease across the various phases of the Michigan Safe Start Plan. The Byron Center Public School District's COVID-19 Preparedness and Response Plan is outlined above. This plan has been approved and adopted by the Board of Education of Byron Center Public Schools.

Byron Center Public Schools agrees to meet all of the following requirements of Executive Order 2020-142

- ✓ Byron Center Public Schools assures that when it provides in-person instruction to its students without disabilities, the district must also provide in-person instruction to its students with disabilities, consistent with their individualized education programs (IEPs).
- ✓ Byron Center Public Schools assures that when schools are closed to in-person instruction, districts must strive in good faith and to the extent practicable, based upon available resources, technology, training, and curriculum, as well as the circumstances presented by COVID-19, to provide equal access to any alternative modes of instruction to students with disabilities from birth through age 26. This assurance includes the provision of auxiliary services under section 1296 of the Revised School Code, MCL 380.1296.
- ✓ Byron Center Public Schools assures that while any state of emergency or disaster related to the COVID-19 pandemic continues, it shall comply with guidance from the United States Department of Education, including its Office of Civil Rights and Office of Special Education and Rehabilitative Services, and the Michigan Department of Education concerning the delivery of alternative modes of instruction to students with disabilities in light of the impact of COVID-19.
- ✓ Byron Center Public Schools assures that it shall, to the extent practicable and necessary, make individualized determinations whether and to what extent compensatory services may be needed for students with disabilities in light of the school closures during the 2019-2020 school year.
- ✓ Byron Center Public Schools assures that during Phase 1, 2, or 3 of the *Michigan Safe Start Plan* it will close its buildings to anyone except: (a) District employees or contractors necessary to conduct minimum basic school operations consistent with a Preparedness Plan, including those employers or contractors necessary to facilitate alternative modes of instruction, such as distributing materials and equipment or performing other necessary in-person functions. (b) Food-service workers preparing food for distribution to students or their families. (c) Licensed child-care providers and the families that they serve, if providers follow all emergency protocols identified by the state.
- ✓ Byron Center Public Schools assures that during Phase 1, 2, or 3 of the *Michigan Safe Start Plan* it will suspend athletics, after-school activities, inter-school activities, and busing.
- ✓ Byron Center Public Schools assures that during Phase 1, 2, or 3 of the *Michigan Safe Start Plan* it will provide for the continued pay of school employees while redeploying staff to provide meaningful work in the context of the Preparedness Plan, subject to any applicable requirements of a collective bargaining agreement.

- ✓ Byron Center Public Schools assures that in Phases 1, 2, or 3 of the *Michigan Safe Start Plan* it will provide for the continuation of food distribution to eligible students.
- ✓ Byron Center Public Schools assures that during Phase 4 of the *Michigan Safe Start Plan* it will prohibit indoor assemblies that bring together students from more than one classroom.
- ✓ Byron Center Public Schools assures cooperation with the local public health department if a confirmed case of COVID-19 is identified, and agrees to collect the contact information for any close contacts of the affected individual from two days before he or she showed symptoms to the time when he or she was last present in school.

Submitted By: Dr. Kevin Macina, Superintendent

Name of District: Byron Center Public Schools

Address of District: 8542 Byron Center Avenue SW, Byron Center, MI 49315

District Code Number: 41040

Web Address of the District: www.bcpsk12.net

Name of Intermediate School District: Kent County Intermediate School District

Approved by Byron Center Public Schools Board of Education – August 5, 2020/December 7, 2020/April 12, 2021

